



APPLICATION FOR EMPLOYMENT (CONFIDENTIAL)

Please print, in blue or black ink.

Date _____

Last Name _____ First Name _____ MI _____ SSN _____ - _____ - _____

Street Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Position Sought _____

Experience _____

Any relatives or friends in our employ? _____ Relationship _____

Are you legally eligible for employment in this country? Yes No

(Proof of U.S. Citizenship or immigration status will be required upon employment.)

Type of employment desired Full-Time Part-Time Date available to start work _____

Are you able to meet the attendance requirements of the position? Yes No

Will you work overtime if required? Yes No

Have you been convicted of a felony in the last seven (7) years? Yes No

If yes, please explain _____

Driver's license number (if required by job) _____ State Issued _____

EDUCATION

Level	Name and Location	Years Completed	Subject of Study
Grammar School			
High School			
College or University			
Other Education			

CHARACTER REFERENCES

Name	Address	Business	Telephone	Years Known

EMPLOYMENT HISTORY

Give names and addresses of ALL previous employers. List most recent employment first.
If you are now working, present employer and reason for desire to leave must be included.

Employer Name & Address	Position	Wage	Dates Employed

Job notes, tasks performed and reason for leaving _____

Employer Name & Address	Position	Wage	Dates Employed

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Employer Name & Address	Position	Wage	Dates Employed

Job notes, tasks performed and reason for leaving _____

It is understood and agreed upon that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed.

I give ColorGraphic Printing Inc. the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability ColorGraphic Printing Inc. and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

ColorGraphic Printing Inc. is an Equal Opportunity Employer. ColorGraphic Printing Inc. does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state or federal law.

The use of this application does not indicate there are any positions open and does not obligate ColorGraphic Printing Inc.

I understand that just as I am free to resign at any time, ColorGraphic Printing Inc. reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of ColorGraphic Printing Inc. has the authority to make any assurances to the contrary.

Notice – A physical examination and/or drug testing may be required of all employees. All employees must meet the physical requirements set by ColorGraphic Printing Inc. Permanent employment by ColorGraphic Printing Inc. depends on the results shown by said physical and/or drug examination.

Applicant Signature _____ Date _____

DO NOT WRITE BELOW THIS LINE

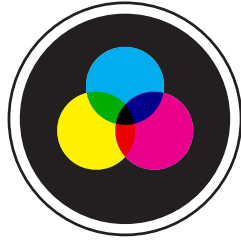
Interviewed by _____ Date _____

Remarks _____

In case of emergency, notify _____

Date employed _____ Department _____ Rate _____

Employment record _____



Please tell us about yourself:

What did you most enjoy about your last job?

Please give an example of how you would handle working under pressure:

This Organization Participates in E-Verify



This employer will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each new employee's Form I-9 to confirm work authorization.

IMPORTANT: If the Government cannot confirm that you are authorized to work, this employer is required to give you written instructions and an opportunity to contact DHS and/or the SSA before taking adverse action against you, including terminating your employment.

Employers may not use E-Verify to pre-screen job applicants and may not limit or influence the choice of documents you present for use on the Form I-9.

To determine whether Form I-9 documentation is valid, this employer uses E-Verify's photo matching tool to match the photograph appearing on some permanent resident cards, employment authorization cards, and U.S. passports with the official U.S. government photograph. E-Verify also checks data from driver's licenses and identification cards issued by some states.

If you believe that your employer has violated its responsibilities under this program or has discriminated against you during the employment eligibility verification process based upon your national origin or citizenship status, please call the Office of Special Counsel at 800-255-7688, 800-237-2515 (TDD) or at www.justice.gov/crt/osc.

E-Verify Works for Everyone

For more information on E-Verify, please contact DHS:

888-897-7781

www.dhs.gov/E-Verify

NOTICE:

Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States.



E-VERIFY IS A SERVICE OF DHS AND SSA

The E-Verify logo and mark are registered trademarks of Department of Homeland Security. Commercial sale of this poster is strictly prohibited.

IF YOU HAVE THE RIGHT TO WORK



DON'T LET ANYONE TAKE IT AWAY

If you have the skills, experience, and legal right to work, your citizenship or immigration status shouldn't get in the way. Neither should the place you were born or another aspect of your national origin. A part of U.S. immigration laws protects legally-authorized workers from discrimination based on their citizenship status and national origin. You can read this law at [8 U.S.C. § 1324b](#).

The [Immigrant and Employee Rights Section \(IER\)](#) may be able to help if an employer treats you unfairly in violation of this law.

The law that IER enforces is 8 U.S.C. § 1324b. The regulations for this law are at 28 C.F.R. Part 44.

Call IER if an employer:

Does not hire you or fires you because of your national origin or citizenship status (this may violate a part of the law at 8 U.S.C. § 1324b(a)(1))

Treats you unfairly while checking your right to work in the U.S., including while completing the [Form I-9](#) or using [E-Verify](#) (this may violate the law at 8 U.S.C. § 1324b(a)(1) or (a)(6))

Retaliates against you because you are speaking up for your right to work as protected by this law (the law prohibits retaliation at 8 U.S.C. § 1324b(a)(5))

The law can be complicated. Call IER to get more information on protections from discrimination based on citizenship status and national origin.

Immigrant and Employee Rights Section (IER)

1-800-255-7688

TTY 1-800-237-2515

www.justice.gov/ier

IER@usdoj.gov



U.S. Department of Justice, Civil Rights Division, Immigrant and Employee Rights Section, January 2019



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